

Minutes
Summit Fire & EMS Fire Protection District
Regular Board Meeting
Tuesday April 19, 2022
0035 County Shops Road, Frisco, CO
with TeleCon Attendance Option Available

Call to Order:

The Regular meeting of the Summit Fire & EMS Fire Protection District ("SFEFPD") Board of Directors ("Board") was called to order at 9:00 AM.

Roll Call:

Board Members present were Lori Miller, Jen Barchers, Ben Broughton, Jim Lee, and Linda St. John. Staff members in attendance were Chief Travis Davis, Deputy Chiefs John Wilkerson and Brian Schenking, Division Chief James Woodworth, Battalion Chiefs Ryan Cole and Kelly Wagner, Captains Matt Brewer, Todd Hebebrand and Kevin Skaer, Lieutenant Greg Isaacson, EMS Coordinator Jill Ridenhour, Wildland Coordinator Kyle Iseminger, Engineer Chris Romano, Firefighters Sage Miller, Trevor Rafferty, Jacob Butts, Deputy Fire Marshal Scott Benson, Wildland Specialist Dough Lesch, Community Resource Officer Steve Lipsher, Human Resources Manager Matt Scheer, Accounting Supervisor Jessica Fuller, Payroll and AP Specialist Erin Mumma, EMS Medical Billers Martha Bird and Gayle Cottingham, Board Secretary/Finance Manager Mary Hartley, and Legal Counsel Emily Powell.

Guests:

Sarah Abbott, Associate of Ireland Stapleton Pryor & Pascoe, PC
Joe Ben Slivka
Dan Johnson
Lindsay Lesch
Ashley and Emma Rafferty
Jacob Butts's mother Sara and her friend Mike

Approval of Agenda:

M/S/P Lee and Broughton to approve the agenda, revised to move the Badge/Oath pinning ceremony to directly after Public Comments.

Vote: All in favor, none opposed.

Public Comments:

None

Badge/Oath Pinning Ceremony

HR Manager Scheer gave the Oath and badges to the following employees: Trevor Rafferty, Firefighter, Jill Ridenhour, EMS Coordinator, Jacob Butts, Firefighter, Kyle Iseminger, Wildland Coordinator and Doug Lesch, Wildland Specialist. Congratulations to all.

Consent Agenda:

The following items were presented:

Warrants: March 12, 2022 – April 15, 2022

Financial Report for all funds – March 2022

After discussion and questions,

M/S/P Broughton and St. John to approve the Consent Agenda as presented.

Vote: All in favor, none opposed.

Continued Business:

Election Update

DEO Hartley updated the Board on the status of the polling place election to be held on May 3, 2022.

Consider Resolution 2022-07 Establishing Meet-and-Confer Procedures in Accordance with the Requirements of Section 29-5-205 of the Colorado Firefighter Safety Act.

Chief Davis presented the proposed Resolution to the Board. After discussion and questions,

M/S/P St. John and Miller to approve Resolution 2022-07 Establishing Meet-and-Confer Procedures in Accordance with the Requirements of Section 29-5-205 of the Colorado Firefighter Safety Act as presented.

Vote: All in favor, none opposed.

Update on dissolution of the 457 PTS Plan and old Retirement Health Savings Program with Mission Square

Finance Manager Hartley updated the Board on the intent to terminate these two plans, as they have become obsolete. Attorney Powell reported working on the draft Resolution to dissolve these plans. This draft Resolution will be presented to the Board at the May Board meeting for consideration of approval.

Consider Annual Report Revisions

CRO Lipsher presented the revised 2021 Annual Report to the Board. It was the consensus of the Board to approve the 2021 Annual Report as revised, and CRO Lipsher will get this out to the District's partners in the County.

Update on Recreational Fire Permit Regulations

CRO Lipsher and Attorney Powell have been working on the revised recreational fire permit regulations. The work will include establishment of a new SOG which will include language as to when a recreational fire permit can be denied, revoked, or conditionally approved, as well as making conforming changes to the application for a permit and to the permit itself.

Staff Reports:

Attorney: In addition to the written report, Attorney Powell reported receiving a petition for inclusion of property into the District. There are some corrections that need to be made to the petition before it is ready for Board approval. Finance Manager Hartley is assisting with contacting the property owners.

Attorney Powell updated the Board on the legislative tracker, including a new bill that was introduced last Friday and is not yet on the tracker form called HB 22-1363 which would bring significant changes to the special district service plan statutes and limit the intergovernmental agreements that a special district can enter into. Attorney Powell will keep the Board updated on this new bill as well as others on the tracker.

High Country Training Center: In addition to the written report, Director Barchers reported attending the last meeting with Chief Davis. There is confusion about who can vote at the SFA Board meetings, and Red White & Blue FPD has proposed revising the IGA establishing the SFA governance structure in order to provide for two Directors to be appointed from each District to the SFA Board, instead of one Director and the Operations Chief.

Wildland All Matters: Director Lee reported that there was no meeting in April.

Finance: In addition to the written report, Finance Manager Hartley reported that the Auditors will be attending the May Board meeting to present the draft 2021 financial statements audit report.

Human Resources: In addition to the written report, HR Manager Scheer reported on testing candidates for operations positions.

Community Resource Officer: In addition to the written report, CRO Lipsher reported seeing community interest in the Wildfire gathering on May 21, 2022, and looking forward to the May 14, 2022 Awards Ceremony.

Community Risk Division: Nothing in addition to the written report.

Admin Support Services: In addition to the written report, Deputy Chief Schenking thanked the Board and Fire Chief for the support in getting his Executive Fire Officer degree (EFO), which he graduated from last week.

OPS/EMS Services: Nothing in addition to the written report.

Fire Chief: In addition to the written report, Chief Davis updated the Board on one of the SFE member's request to deploy to Ukraine. A letter was drafted to this member discussing the benefits that will and won't be covered upon his leave. This member will be taking their own leave time to cover their absence.

Board Comments

Board members shared their gratitude to Director Lee for his service to the Board. Director Miller encouraged Chief Davis to talk to Ryan Hyland at Town of Silverthorne to discuss getting the District back into the old Silverthorne fire station.

Executive Session:

M/S/P Broughton and Lee to move into Executive Session under CRS Section 24-6-402(4)(f) to discuss the Fire Chief performance evaluation.

Vote: All in favor, none opposed.

Attorney Powell was excused from the meeting at this time and did not attend the executive session. The Board entered Executive Session at 10:25 AM.

M/S/P Broughton and Lee to move out of Executive Session at 10:54 AM.

Vote: All in favor, none opposed.

Board Comments

Director St. John shared the post card she received in the mail from the firefighter union; it appears as though it could have been distributed by the District directly, even though it states that it was distributed by Friends of the Local Firefighters. CRO Lipsher has sent a letter to the editor clarifying that the Board does not endorse this postcard, but supports all four candidates equally in the election.

Chief Davis shared with the Board that the union is collecting signatures to determine whether to move forward with seeking a collective bargaining agreement (CBA).

Adjournment:

M/S/P Lee and Broughton to adjourn the meeting at 11:06 AM.

Vote: All in favor, none opposed.

DocuSigned by:
Mary Hartley
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Mary Hartley, Board Secretary

Approved this ____ day of 5/23/2022 2022.

DocuSigned by:
Lori A. Miller
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Lori A. Miller, Board President